



**South East Edmonton Seniors Association**  
 9350 82 Street N.W. Edmonton Alberta Canada T6C 2X8  
 780-468-1985 • info@seesa.ca • www.seesa.ca

**2<sup>nd</sup> Annual  
 CHRISTMAS  
 Re-Use Sale and Holiday Market  
 December 3, 2022  
 10:00 am to 3:00 pm**

## VENDOR APPLICATION

First Name:	Last Name:
Address (Required):	City & Postal Code:
Phone (Required):	Email:
Website (if applicable):	<input type="checkbox"/> I have read and understand the vendor information/guidelines

Table Required:

- SEESA Member (\$40.00) 8" foot table & chair provided
- SEESA Member (\$40.00) 8" foot table & chair provided with access to power
- SEESA Non-Member (\$60.00) 8" foot table & chair provided
- SEESA Non-Member (\$60.00) 8" foot table & chair provided with access to power

*\*\*Please note, we have a limited number of power spaces available. They are confirmed on a first come/first serve basis. You will need to bring your own extension cord.*

**Vendor Application Deadline: November 14, 2022**

We accept cash, cheque, VISA, Mastercard, or Debit Card payments in person at the SEESA Front Deck or pay over the phone by credit card.

If you have any questions, please contact: Avril Pike 780-468-1985 or email: [info@seesa.ca](mailto:info@seesa.ca)



# Vendor Information and Guidelines

## GENERAL INFORMATION FOR VENDORS:

- ✓ Saturday, December 3, 2022
  - ✓ Set Up Time: Starting at 8:30 AM
  - ✓ Market Time: 10:00 AM to 3:00 PM
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- Table registration deadline is Monday, November 14. Your table must be registered and paid for by this date. **If for some reason you need to cancel, you must cancel by November 14 to receive a refund. Cancellations received after this date will only be refunded if we can find another vendor for your table.**
  - Vendors are responsible for providing their own payment options for customers, displays, tablecloths, extension cords and other materials to set up displays. Materials can only be attached to walls with Stic-Tac Putty. Insurance is the responsibility of the vendor.
  - Please no packing up or departure before 3:00 PM.
  - NOTE: the placement and selection of vendors will be made at the discretion of the South East Edmonton Seniors Association (SEESA).
  - **We welcome homemade and handcrafted items only. No wholesale, resale or commercial retail businesses permitted.**
  - Vendors and all products must conform to Public Health Guidelines and Standards of Cleanliness.
  - Vendor's company name, if applicable, should be clearly displayed on table/stall.
  - Children over the age of 10 will be allowed to assist with sales at your table. Children under the age of 10 should not be brought to the sale by vendors.
  - No pets are allowed in the facility.
  - All vendors are responsible for the cleanliness of their stall. Please dispose of garbage in appropriate receptacles and clean up your area at the end of the sale.



### FOR SEESA OFFICE Use:

Completed Vendor Application/Payment Received

Date:

Receipt #: