

JOIN SEESA'S BOARD

We're looking for passionate, energetic leaders to join our Board and help shape what's next.

Your ideas. Your voice. Your impact.

STEP UP. GET INVOLVED.
MAKE A DIFFERENCE!

Deadline to Apply
Friday, February 19, 2027

9350 82 St NW, Edmonton
780-468-1985; info@seesa.ca
www.seesa.ca

SEESA
You belong here

Board of Directors Membership
Information and Application to Nominating Committee

The SEESA Board of Directors governs the organization's vision, mission and values. Principally, the Board identifies the Strategic Directions, manages the organizational governance policies and oversees the financial quarterly statements. Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of the organization. Overall, the members of the Board contribute and commit their talents to ensure year-to-year excellence for SEESA's mission.

The Board of Directors have 8 – 13 voting members. Board members can serve up to 3 – 2-year terms for a total of 6 years.

The Nominating Committee actively recruits new board members for approval by the Board and the membership at the Annual General Meeting in April. We welcome individual applicants who have skills, experience and an interest in serving on a governance board.

Time Commitment & Expectations

Board members are expected to contribute to the organization by:

- Attending and actively participating in Board and Committee meetings.
- Attending and/or volunteering at SEESA events from time to time.
- Welcoming guests at special events on behalf of Board, Staff and Volunteers when available.
- Attending the Annual General Meeting in April.
- Maintaining an active membership during their term.

The Board meetings are on a set schedule of approximately ten meetings per year the third Wednesday of the month from 9:30 to 11:30 am (excluding summer break). Meetings take place in-person at SEESA. A Board Calendar/Agenda Planning schedule is provided in advance. Board work is supported by Board committees which focus on governance, finance, and nominations.

Process for Submitting Application

In the form of a letter, please provide information/brief answers to the following questions:

- Name, mailing address, phone number to contact you and email address.
- What motivates you to become a board member of SEESA?
- Briefly describe your background and relevant experience; a current resume may be included with your letter.
- Outline the specific skills you bring or contributions you hope to make to this board.
- Describe your current and/or past experience serving on a board or volunteering with another organization(s).
- Provide the name, relationship and contact information for two references.

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Please submit your letter to:

Attention: Nominating Committee – Confidential

c/o SEESA Front Desk
9350 – 82 St. NW., Edmonton, AB T6C 2X8 -or-

Email to info@seesa.ca – please put Attention: Nominating Committee – Confidential in the subject line.

A representative of the Nominations Committee will contact the applicant to verify interest and to offer a time for an interview. The nominating committee recommends potential candidates to the board as a whole and moves the candidacy forward to the SEESA membership for final approval at the AGM.

Please email or call Birgitta Larsson, Nominating Committee chair with any questions or to discuss opportunities.

Email: birgitta@bimlarsson.ca or call 780-970-8552

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